



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE



**Office of the Schools Division Superintendent**

September 9, 2024

**DIVISION MEMORANDUM**

No. 170, s. 2024

**GENDER SENSITIVITY TRAINING CUM LEADERSHIP TRAINING  
FOR SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG)  
AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)  
STUDENT-LEADERS AND TEACHER-ADVISERS**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to Article 3, Section 32 of the Provincial GAD Code which states that DepEd Marinduque and private schools including the higher educational institutions in coordination with provincial GAD Focal Point System (GFPS) shall conduct and incorporate gender-sensitivity orientation in teacher's orientation seminar, student-leaders training and Parents-Teachers Community Association (PTCA) meetings, and DepEd Order No. 47, s. 2014 entitled *Constitution and By-Laws of the Supreme Student Government and Supreme Pupil Government in Elementary and Secondary Schools*, this Division, in collaboration with the Provincial Government of Marinduque, shall conduct a **Gender Sensitivity Training cum Leadership Training for Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Student-Leaders and Teacher-Advisers** on October 10-11, 24-25, 30-31 and November 7-8, 2024 at SDO Marinduque Conference Hall, Malusak, Boac, Marinduque.

2. The said activity aims to attain the following:
- equip the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Presidents with the concepts on Gender and Development;
  - enhance participants' skills and attitude to initiate measures to encourage equal participation of girls and boys in schools;

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- c. assist the school management in mainstreaming gender and development mainstreaming at the school level; and
  - d. prevent cases of bullying, child abuse and gender-based violence in school.
3. The said activity shall be held according to the following schedule:

<b>Batch</b>	<b>Date</b>	<b>Participants</b>
Batch 1	October 10-11, 2024	Santa Cruz North, Santa Cruz East, and Santa Cruz South Supreme Elementary Learner Government (SELG) Presidents and Teacher-Advisers
Batch 2	October 24-25, 2024	Boac North, Boac South, and Mogpog Supreme Elementary Learner Government (SELG) Presidents and Teacher-Advisers
Batch 3	October 30-31, 2024	Buenvista, Gasan, and Torrijos Supreme Elementary Learner Government (SELG) Presidents and Teacher-Advisers
Batch 4	November 7-8, 2024	Supreme Secondary Learner Government (SSLG) Presidents and Teacher-Advisers

4. Travel expenses of the participants shall be charged against the School GAD Fund, Canteen Fund or other local funds subject to usual accounting rules and regulations.
5. Participants are advised to pre-register through <https://tinyurl.com/GST2024Preregistration> on or before **September 30, 2024**.
6. Parent's/Guardian's Consent Form shall be accomplished and submitted to the Program Management Team (PMT) upon registration.
7. Enclosed are the Training Matrix and Parent's/Guardian's Consent Form.
8. Immediate dissemination of the contents of this Memorandum is desired.

  
**LYNN G. MENDOZA, EdD**  
 OIC, Schools Division Superintendent

Encls: as stated  
 Reference: DepEd Order 47, s. 2014

To be indicated in the Division Perpetual Index under the following subjects:

LEARNERS  
 ORGANIZATIONS  
 TRAINING PROGRAMS  
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FOR SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG)  
AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)  
STUDENT LEADERS AND TEACHER-ADVISERS**

SDO Marinduque Conference Hall  
Malusak, Boac, Marinduque

Batch 1- October 10-11, 2024  
Batch 2- October 24-25, 2024

Batch 3- October 30-31, 2024  
Batch 4- November 7-8, 2024

**TRAINING MATRIX**

<b>Day 1- Gender Sensitivity</b>		
<b>Time</b>	<b>Sessions</b>	<b>Speaker/Person Responsible</b>
7:00-8:00 am	Arrival and Registration	
8:00 – 8:30 am	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• Nationalistic Song</li> <li>• Ecumenical Prayer</li> <li>• SDO Marinduque Hymn</li> <li>• <i>DepEd Quality Policy</i> Statement</li> <li>• Acknowledgement of Participants</li> <li>• Welcome Remarks</li> <li>• Messages</li> <li>• Statement of Purpose and Session Protocols/Rules</li> </ul>	Program Management Team
8:30 am-10:00 am	Gender and Development (GAD) Basic Concept	<i>To be Announced</i>
10:00 am-10:15 am	<b>Health Break</b>	
10:15 am-12:00 nn	Salient Provision of RA 11313- Safe Spaces Act	<i>To be Announced</i>
12:00 nn-1:00 pm	<b>Lunch</b>	
1:00 pm- 3:00 pm	DepEd Child Protection Policy, Anti Bullying Act, and Guidelines on CAR and CICL	<i>To be Announced</i>
3:00 pm-3:15 pm	<b>Health Break</b>	
3:15- 5:00 pm	RA 11930 Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Act	<i>To be Announced</i>

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Email: [marinduque@deped.gov.ph](mailto:marinduque@deped.gov.ph)

Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611

Facebook Page: DepEd Tayo Marinduque

<b>Training DAY 2- Leadership Training</b>		
<b>Time</b>	<b>Sessions</b>	<b>Speaker/Person Responsible</b>
8:00 – 8:30 am	<b>Management of Learning</b> <ul style="list-style-type: none"> <li>• Nationalistic Song</li> <li>• Ecumenical Prayer</li> <li>• SDO Marinduque Hymn</li> <li>• DepEd Quality Policy Statement</li> <li>• Recapitulation</li> <li>• Energizer</li> </ul>	Program Management Team
8:30 am-10:00 am	Leadership Skills	<i>To be Announced</i>
10:00 am-10:15 am	<b>Health Break</b>	
10:15-12:00 nn	Parliamentary Procedures	<i>To be Announced</i>
12:00 nn-1:00 pm	<b>Lunch</b>	
1:00 pm-2:30 pm	Social Graces and Personality Development	<i>To be Announced</i>
2:30-2:45 pm	<b>Health Break</b>	
2:45 pm-4:00 pm	Solid Waste Management	<i>To be Announced</i>
4:00 pm onwards	<b>Closing Program</b> <ul style="list-style-type: none"> <li>• Impressions</li> <li>• Awarding of Certificates to Participants</li> <li>• Ways Forward</li> <li>• Closing Remarks</li> <li>• Photo Opportunity</li> </ul>	Program Management Team

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**PAHINTULOT**

Ako si \_\_\_\_\_, \_\_\_\_\_ taong gulang ng \_\_\_\_\_, magulang/legal na tagapatnubay ni \_\_\_\_\_ na isang mag-aaral sa \_\_\_\_\_ ay malugod at kusang pinahihintulutan ang aking anak/inaalagaan upang makilahok sa **Gender Sensitivity Training cum Leadership Training for Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Student Leaders and Teacher-Advisers** na gaganapin sa \_\_\_\_\_ sa SDO Conference Hall, Malusak, Boac, Marinduque.

Kaugnay nito, pinahihintulutan ko rin ang Kagawaran ng Edukasyon na mangolekta, magproseso at magpost ng mga larawan at personal na impormasyon ng aking anak na naaayon sa *Data Privacy Act of 2012*.

Nilagdaan ngayong ika-\_\_\_\_\_ ng buwan ng \_\_\_\_\_ taong \_\_\_\_\_.

Nagbibigay ng pahintulot,

\_\_\_\_\_  
(Pangalan at Lagda)

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